



Warehouse Cricket Association Qld (Inc)

Constitution

Postal Address:
PO BOX 488
KALLANGUR Q 4503

Ph: 3204 2020
E-mail: admin@warehousecricket.org

Approved 26 September 2016

Rules

NAME

1. The name of the incorporated association is the Warehouse Cricket Association Qld (Inc), in these rules called the WCAQ or the association.

SYMBOLS AND COLOURS

2. (a) The official symbol of the WCAQ is the logo appearing in schedule 1, and it may only be used with the approval of the WCAQ.
(b) The official colours of the WCAQ are royal blue and white.

OBJECTS

3. The objects of the WCAQ are:
 - (a) to promote, control and manage the game of cricket among the cricket clubs of Queensland which are affiliated with it
 - (b) to advance the interests of cricket in Queensland
 - (c) to conduct and control such matches and competitions as may be considered necessary by it in order to advance the interests of the WCAQ
 - (d) to do all such things as are conducive or incidental to the attainment of the above mentioned objects or any of them.

POWERS

4. The association has the powers of an individual.
5. The association may, for example:
 - (a) enter into contracts
 - (b) acquire, hold, deal with and dispose of property
 - (c) make charges for services and facilities it supplies
 - (d) do other things necessary or convenient to be done in carrying out its affairs.
6. The association may also borrow or raise money, receive money on loan or deposit, issue mortgages or other securities over association property, and issue secured and unsecured notes, debentures and debenture stock for the association.
7. The association may affiliate with Queensland Cricket and affiliate, cooperate or amalgamate with such other association, club or organisation, whether incorporated or not, whose objects are altogether or in part similar to those of the WCAQ, provided that the WCAQ will not subscribe to or support with its funds any club, association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the WCAQ under or by virtue of rule 133.
8. The association may take any gift of property, whether subject to any special trust or not, for any one or more of the objects of the WCAQ, and to take such steps as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the association, in the shape of donations, sponsorship, annual subscriptions or otherwise.

Constitution of the Warehouse Cricket Association Qld (Inc)

9. The association may make rules for the affiliation of clubs with it, registration and eligibility of players and their dress, competitions and carnivals conducted by the association, and with respect to such matters and things as are presently dealt with in the rules of the association, to alter, vary, revoke or rescind such rules.
10. The association may do all such other things as are incidental or conducive to the attainment of its objects and the exercise of its powers.

DICTIONARY

11. A word or expression that is not defined in these rules, but is defined in the *Associations Incorporation Act 1981* has, if the context permits, the meaning given by the Act.

‘Alternative WCAQ competition’ means an approved WCAQ competition, carnival or similar recognised cricket activity, other than the regular WCAQ summer or winter seasons. Examples include annual carnivals, or mid-week competitions.

‘Delegate meeting’ means an ordinary general meeting of the members of the association.

‘Executive Committee’ means the management committee of the WCAQ for the time being.

‘Member of the Executive Committee’ and ‘Executive Committee member’ mean a person eligible for and serving as an elected or nominated member of the Executive Committee, holding one of the positions specified in rule 40.

‘Regular WCAQ summer or winter seasons’ mean the competitions conducted on either Saturdays or Sundays during the summer or winter seasons.

CLASSES OF MEMBERS

12. The members of the association will comprise:

- (a) life members
- (b) honour roll members
- (c) clubs
- (d) individual club members
- (e) affiliate associations
- (f) associate clubs.

13. Life members

- (a) The Executive Committee may nominate life members in consideration of special services rendered to the association such nomination to be brought before the annual general meeting of the association, which alone will have the power of electing such life members. Life members will be entitled to exercise all the privileges of the association, and will be supplied with a life members badge. No more than one life member will be appointed in any one year.
- (b) Any member of the association may nominate another individual member for life membership. Such nomination and supporting statement must be in writing and delivered to the association Secretary no later than 30 June in any year.

14. Honour roll members

- (a) A person who has performed outstanding service for a member club or affiliated association may be nominated for honour roll membership by a club or affiliate association. No member club or affiliate association may nominate more than one of its members for honour roll membership in

Constitution of the Warehouse Cricket Association Qld (Inc)

any year. Such nomination and supporting statement must be in writing and delivered to the association Secretary no later than 30 June in any year. The Executive Committee will present its recommendations (if any) for the award of this class of membership for formal acceptance at the ensuing annual general meeting. No more than three honour roll memberships may be awarded at any annual general meeting.

- (b) The names and addresses of all such honour roll members will be recorded by the Secretary in a book to be kept for that purpose which will be available for inspection by members. The Executive Committee may at any time revoke the honour roll membership of any person without assigning a reason.

15. Clubs

- (a) A cricket club which is eligible for and has applied for affiliation with the WCAQ provided that such application has been duly accepted by the WCAQ and provided always that the cricket club continues to meet all of its financial obligations and continues to comply with all the rules and conditions relating to its membership of the WCAQ. Such cricket club may hold its primary affiliation with Queensland Cricket or another cricket association.
- (b) All club memberships will be established by nominating a team or teams for the regular WCAQ summer season, and will commence from 11 September in any year, with the following exception. Where a club *only* nominates a team or teams for the regular WCAQ winter season, that club's membership will commence from 11 April in any year. All club memberships will be valid for a period of 12 months.

16. Individual club members

A player or a club official of a cricket club which is currently a member under rule 15 with the WCAQ, provided that the person is a current financial member of that club and the player or official is currently and properly registered on the database as required and specified by the WCAQ.

17. Affiliate associations

An association constituted primarily for a cricket related purpose which applies for and is granted affiliate status by the WCAQ, e.g. Warehouse Cricket Umpires Association.

18. Associate clubs

A cricket club which nominates for and is duly accepted into an approved WCAQ competition, carnival or similar recognised cricket activity, other than one or more of the regular WCAQ summer or winter season Saturday and/or Sunday competitions.

VOTING RIGHTS

- 19. The following voting rights apply to each category of membership at any AGM, special general meeting or delegate meeting of the association:
 - (a) life members—one vote
 - (b) honour roll members—no vote
 - (c) clubs—two votes per team entered in each of the regular WCAQ summer or winter season competitions
 - (e) individual club members—no vote
 - (f) affiliate associations—one vote for every whole ten financial members, as at 30 June in any year
 - (g) associate clubs—no vote.

Constitution of the Warehouse Cricket Association Qld (Inc)

20. Additionally, a member of the Executive Committee will be entitled to one vote at any annual general meeting, special general meeting or delegate meeting of the association.

AFFILIATION OF CLUBS

21. The WCAQ will consist of clubs formed from any body with not less than twelve registered playing members, and such other clubs as may be approved by the Executive Committee from time to time. The Executive Committee reserves the right to refuse acceptance of affiliation of any club or any member of the club.
22. No club will be accepted for affiliation prior to payment of affiliation fees or any arrears from a previous season.

PLAYERS - REGISTRATION AND ELIGIBILITY

23. Applications for registration of players must be accompanied by name in full, date of birth, full current address, and the grade, division or association last played for.
24. A player who holds a primary registration with any other division or association will not be eligible to play with the WCAQ without first receiving consent of the club or management committee of the division or association with which the player holds the primary registration.

MEMBERSHIP FEES

25. The membership fees for each class of membership as set out in Schedule 2 will be payable at such time and in such manner as the Executive Committee will from time to time determine.

ADMISSION AND REJECTION OF MEMBERS

26. The Executive Committee must consider an application for membership under 12 (c), (d), (e) or (f) promptly after it receives:
- (a) the application
 - (b) the appropriate membership fee for the application.
27. The Executive Committee will determine whether to accept or reject the applicant.
28. Any applicant who receives a majority of the votes of the members of the Executive Committee present at the meeting at which such application is being considered will be accepted as a member to the class of membership applied for.
29. On the acceptance or rejection of an application for any class of membership, the Secretary will forthwith give the applicant advice of such acceptance or rejection.

TERMINATION OF MEMBERSHIP

30. A member may resign from the WCAQ at any time by giving notice in writing to the Secretary. Such resignation will take effect at the time such notice is received by the Secretary, unless a later date is specified in the notice when it will take effect on that later date.
31. The Executive Committee may decide to terminate a member's membership if the member:
- (a) is convicted of an indictable offence
 - (b) fails to comply with any of the provisions of these rules or of the by-laws of the WCAQ, including being found guilty of an offence under the Code of Conduct and receiving a suspension in excess of 12 months
 - (c) has membership fees in arrears for at least two months

Constitution of the Warehouse Cricket Association Qld (Inc)

- (d) displays conduct considered to be injurious or prejudicial to the character or interests of the WCAQ.
32. The member will be given the opportunity to show cause why the membership should not be terminated before the Executive Committee makes its final decision.
33. If, after considering all representations made by the member, Executive Committee decides to terminate the membership, the Executive Committee must advise the member in writing accordingly.

APPEAL AGAINST REJECTION OR TERMINATION OF MEMBERSHIP

34. A person, club or association whose application for membership has been rejected or whose membership has been terminated may, within one month of receiving written notification thereof, lodge with the Secretary written notice of the applicant's or member's intention to appeal against the decision.
35. On receipt of a notification of intention to appeal against rejection or termination of membership, the Secretary will, within three months of the date of receipt of such notice, call a general meeting to decide the appeal. At any such meeting, the applicant or member will be given the opportunity to fully present their case, and the Executive Committee, or those members who rejected the application for membership or terminated the membership, will also have the opportunity of presenting their case. The appeal will be determined by a majority vote of those members present at such meeting.
36. Where a person, club or association whose application for membership is rejected does not appeal against the decision of the Executive Committee within the time prescribed by these rules, or so appeals but the appeal is unsuccessful, the Secretary will forthwith refund the membership fee paid.

REGISTER OF MEMBERS

37. The Executive Committee will cause a register to be kept in which will be entered the names and residential addresses of all members of the association and the dates of their admission.
38. This register will be maintained by the association, including by use of databases used by the association, but maintained by a body associated with the association under rule 7.
39. The register must be open for inspection at all times through the association's website.

MEMBERSHIP OF THE EXECUTIVE COMMITTEE

40. The Executive Committee will consist of a Chairman, a Deputy Chairman, an Honorary Treasurer, a Secretary, nine members elected from nominations by club members, and one representative to be nominated in writing by the Warehouse Cricket Umpires Association.
41. No person who is a paid employee of the association may, while continuing to hold that paid position, be eligible to hold any position on the Executive Committee of the association. 'Paid employee' does not include Executive Committee members who might be reimbursed for expenses, or be paid an honorarium fixed in advance by the Executive Committee to cover a reasonable estimate of this amount.
42. At the annual general meeting of the WCAQ, all the members of the Executive Committee for the time being will retire from office, but will be eligible on nomination for re-election.
43. A person may be nominated for a position on the Executive Committee by two individual members of any one club member under rule 15.

Constitution of the Warehouse Cricket Association Qld (Inc)

44. All nominations must be signed by the person nominated, and by the two members proposing the nomination, and must indicate the club member which they represent. They must be lodged with the Secretary at least seven clear days before the annual general meeting at which the election is to take place.
45. A list of the candidates under rule 43, in alphabetical order, with the proposer's and seconder's names and the club member which they represent, will be posted on the association's website for at least three clear days immediately before the annual general meeting.
46. If required by the Executive Committee, balloting lists must be prepared containing the names of the candidates in alphabetical order, and each member present and entitled to vote at the annual general meeting will be entitled to vote for any number of such candidates not exceeding the number of vacancies, in accordance with rules 19 and 20. Positions will be awarded on a first past the post basis.
47. If insufficient numbers have been received for the Executive Committee positions, nominations may be taken from the floor of the annual general meeting. If there are still insufficient numbers after calling for nominations from the floor, the election will proceed, and the newly elected Executive Committee will fill the positions after the annual general meeting as if they were casual vacancies, as soon as practical.
48. No club member will be represented on the Executive Committee by more than one Executive Committee member, even though such club member may have more than one team taking part in WCAQ competitions.
49. The umpires' nominee must be advised in writing by the Secretary of the Warehouse Cricket Umpires Association. This advice must be lodged with the WCAQ Secretary prior to the first meeting of the Executive Committee following the WCAQ annual general meeting, other than a special meeting under rule 67.
50. Members of the Warehouse Cricket Umpires Association are eligible to hold positions on the Executive Committee other than as the umpires' nominee, provided such member or members, excluding the umpires nominee, are nominated in accordance with rules 43 and 44.
51. At its first meeting after the annual general meeting, the Executive Committee will appoint the following positions:
 - (a) Conducts Commissioner
 - (b) Statistician
 - (c) Assistant Treasurer
 - (d) Convenors and members for all sub-committees required for the effective conduct of the business of the association.

SECRETARY

52. The secretary must be an individual residing in Queensland.
53. The Executive Committee may appoint assistant, minute or grade secretaries who, under the direction of the Secretary, will conduct such business as the Executive Committee authorises them to conduct.

RESIGNATION OR REMOVAL FROM OFFICE OF EXECUTIVE MEMBER

54. Any member of the Executive Committee may resign from membership at any time by giving notice in writing to the Secretary. Such resignation will take effect at the time such notice is received by the Secretary, unless a later date is specified in the notice, when it will take effect on that later date.

Constitution of the Warehouse Cricket Association Qld (Inc)

55. The Executive Committee may vote to suspend an Executive Committee member pending a recommendation to a special general meeting under rule 91 to remove that member from office. The special general meeting must be called as soon as practicable after the Executive Committee votes to suspend the member.
56. The member will be given the opportunity to fully present the case for not being removed to the special general meeting.
57. The member will be removed from office if the majority of members present at the special general meeting vote in favour of removing the member.
58. In the event of a member of the Executive Committee being absent from three consecutive meetings of the Executive Committee without just cause or without leave of absence, such member's position will be declared vacant.
59. Notwithstanding rules 54–58, if such a person was an umpires nominee, then the Warehouse Cricket Umpires Association will be advised in writing and requested to nominate another person to fill such vacancy.

VACANCIES ON EXECUTIVE COMMITTEE

60. Except as provided in rule 59 in respect of umpire nominees, the Executive Committee will have the power at any time to appoint any member of a club affiliated with WCAQ to fill any casual vacancy on the Executive Committee until the next AGM.
61. The continuing members of the Executive Committee may act despite a casual vacancy on the Executive Committee.
62. However, if the number of members remaining on the Executive Committee is less than the number fixed under rule 70 as a quorum of the Executive Committee, the continuing members may only act to increase the number of members of the Executive Committee or to summon a delegate meeting of the association.

FUNCTIONS OF THE EXECUTIVE COMMITTEE

63. Subject to these rules or a resolution of the association members carried at a delegate meeting, the Executive Committee:
 - (a) has the general control and management of the administration of the affairs, property and funds of the association
 - (b) has authority to interpret the meaning of these rules and any matter relating to the association on which these rules are silent.
64. The Executive Committee may exercise all the powers of the association:
 - (a) to borrow, raise or secure the payment of amounts in a way the members of the association decide
 - (b) to secure the amounts mentioned in paragraph (a) or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the association in any way, including by the issue of debentures (perpetual or otherwise), charged upon the whole or part of the association's property, both present and future
 - (c) to purchase, redeem or pay off any such securities issued
 - (d) to borrow amounts from members and pay interest on the amounts borrowed
 - (e) to mortgage or charge the whole or part of its property
 - (f) to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the association
 - (g) to provide and pay off any securities issued
 - (h) to invest in a way the members of the association may from time to time decide.

Constitution of the Warehouse Cricket Association Qld (Inc)

65. For sub-section 64(d), the rate of interest must not be more than the current rate being charged for overdrawn accounts on money lent (regardless of the term of the loan) by:
- (a) the financial institution for the association
or
 - (b) if there is more than one financial institution for the association—the financial institution nominated by the association.

MEETINGS OF THE EXECUTIVE COMMITTEE

66. The Executive Committee will meet regularly (and at least once in every two calendar months) at such times and places as its members from time to time decide to exercise its functions. It will meet at the request of the Chairman.
67. A special meeting of the Executive Committee can be convened by the Secretary on the receipt of a written request signed by at least one third of the members of the Executive Committee.
68. A request for a special meeting must state:
- (a) why the special meeting is being called
 - (b) the business to be conducted at the meeting.
69. The Secretary must give each member of the Executive Committee at least seven days notice of a special meeting of the Executive Committee. Such notice must clearly state the day, time and place of the meeting, and the business to be conducted at the meeting.
70. At every meeting of the Executive Committee, more than 50% of the members elected or appointed to the Executive Committee at the close of the last delegate meeting will form a quorum. If the umpires nominee appointed at the last delegate meeting is unable to attend the Executive Committee meeting, an alternate nominated by the Warehouse Cricket Umpires Association may attend in the umpires nominee's stead, and is counted towards the quorum, and is entitled to vote, as if that alternate were the umpires nominee.
71. A question arising at an Executive Committee meeting is to be decided by a majority vote of committee members present and, if the votes are equal, the question is decided in the negative.
72. A member of the Executive Committee must not vote on a motion about a contract or other financial benefit involving the member or a relative of the member, and if the member does vote, the member's vote must not be counted.
73. A member of the Executive Committee must not vote on a specific motion about a club, affiliate association or associate club with which the member is associated, unless the majority of the Executive Committee present (excluding the member or members who are so associated) decides otherwise. This includes umpires who are members of the Executive Committee, where motions relating to the Warehouse Cricket Umpires Association arise.
74. The Chairman of the Executive Committee will preside as chairman at every meeting of the Executive Committee. If there is no such Chairman, or if at any meeting the Chairman is not present within ten minutes after the time fixed for the meeting, the Deputy Chairman will chair the meeting.
75. If both the Chairman and Deputy Chairman are absent from the meeting, then the members may choose one of their number to chair the meeting.
76. If a quorum is not present within 30 minutes after the time fixed for an Executive Committee meeting called on the request of Executive Committee members, the meeting lapses. In any other case, it will stand adjourned to the same day, time and place in the next week, or to a day, time and

Constitution of the Warehouse Cricket Association Qld (Inc)

place decided by the Chairman and the Secretary. If at the adjourned meeting a quorum is not present within 30 minutes after the time fixed for the meeting, the meeting lapses.

77. Reports of the proceedings of the Executive Committee will be presented at the next ordinary delegates meeting of the association.

DELEGATION OF EXECUTIVE COMMITTEE POWERS

78. The Executive Committee may delegate the whole or part of its power to a sub-committee consisting of association members considered appropriate by the Executive Committee. A convenor for any sub-committee will generally be appointed at the first Executive Committee meeting after the annual general meeting in accordance with rule 51, and will act as Chairman of the respective sub-committee meetings.
79. A sub-committee may only exercise delegated powers in the way the Executive Committee decides.
80. A sub-committee may meet and adjourn as it considers appropriate.
81. At every meeting of a sub-committee, more than 50% of the members appointed to the sub-committee will form a quorum.
82. A question arising at a sub-committee meeting is to be decided by a majority of votes of the members present and in the case of equality of votes, the question is decided in the negative.
83. If at any sub-committee meeting, the convenor is not present within ten minutes after the time fixed for a meeting, the members present may choose one of their number to chair the meeting.

ACTS NOT AFFECTED BY DEFECTS OR DISQUALIFICATIONS

84. An act performed by the Executive Committee, a sub-committee or a person acting as a member of the Executive Committee is taken to have been validly performed.
85. Section 84 applies even if the act was performed when:
- (a) there was a defect in the appointment of an Executive Committee member, sub-committee member or person acting as a member of the Executive Committee
 - or
 - (b) an Executive Committee member, sub-committee member or person acting as a member of the Executive Committee was disqualified from being a member.

RESOLUTIONS OF EXECUTIVE COMMITTEE WITHOUT MEETING

86. A written resolution signed by each member of the Executive Committee for the time being entitled to receive notice of an Executive Committee meeting is as valid and effectual as if it had been passed at an Executive Committee meeting that was properly called and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Executive Committee.
87. Notwithstanding rule 86, a resolution that has been circulated electronically, and for which members have acknowledged their acceptance electronically, will be taken to be valid and effectual without the signature of each member of the Executive Committee.

Constitution of the Warehouse Cricket Association Qld (Inc)

ANNUAL GENERAL MEETINGS

88. The annual general meeting will be held within three months of the close of the financial year.
89. Notice of the annual general meeting must be given at least seven days prior to the date on which the meeting is to be held, by circular addressed to the secretary of each club member, affiliated association and associate club.
90. The following business must be conducted at every annual general meeting:
 - (a) receiving annual report, including the statement of income and expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the WCAQ for the preceding financial year
 - (b) receiving the auditor's report on the financial affairs of the WCAQ for the last financial year
 - (c) presenting the audited statement to the meeting for adoption
 - (d) electing the members of the Executive Committee
 - (e) appointing an auditor
 - (f) electing two delegates to represent the WCAQ at meetings of the Queensland Cricket Association Limited.

SPECIAL GENERAL MEETINGS

91. The Secretary may only convene a special general meeting by giving each member notice of the meeting within 14 days of either:
 - (a) being directed to so by the Executive Committee
 - (b) being given a written request signed by at least a third of the members of the association currently on the Executive Committee, or at least 15 members of the association
 - (c) being given a written notice of an intention to appeal against the decision of the Executive Committee to reject an application for membership or to terminate a person's membership.
92. A request under section 91(b) must state the reasons why the special general meeting is to be convened, and the business to be conducted at the meeting.
93. In the case of a meeting convened under section 91(b), if the Secretary, having received such a request, has not summoned a meeting within 14 days, the members signing the requisition may call the meeting by giving all ordinary members seven days notice by circular.
94. No business will be conducted at a special general meeting other than that for which the meeting has been called.

DELEGATE MEETINGS

95. The Secretary will convene all delegate meetings of the association by giving seven days notice of the meeting to the members of the association.
96. The Executive Committee may decide the manner in which the notice may be given. However, notice of the following meetings must be given in writing (including electronically):
 - (a) a meeting called to hear and decide the appeal of a member against the rejection or termination of the member's membership by the Executive Committee
 - (b) a meeting called to hear and decide a proposed special resolution of the association.
97. A notice of a delegate meeting must state the business to be conducted at the meeting.

Constitution of the Warehouse Cricket Association Qld (Inc)

98. In any case, the association will hold a delegate meeting on the second Wednesday of the months of February and November, and in the week preceding the start of the regular WCAQ summer or winter seasons (April and September).
99. At any delegate meeting, the number of members required to constitute a quorum is 15.
100. No business may be conducted at any delegate meeting unless a quorum of members is present at the time when the meeting proceeds to business. For the purposes of this rule, 'member' includes a person attending as a delegate of a club member or affiliate association.
101. If a quorum is not present within 15 minutes after the time fixed for a delegate meeting called on the request of Executive Committee members or members of the association, the meeting lapses. In any other case, it will stand adjourned to the same day, time and place in the next week, or to a day, time and place decided by the Executive Committee. If at the adjourned meeting a quorum is not present within 15 minutes after the time fixed for the meeting, the members present will form a quorum.
102. The Chairman may, with the consent of any meeting at which a quorum is present, and must if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business may be conducted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
103. When a meeting is adjourned for at least 30 days, notice of the adjourned meeting must be given in the same way notice is given for an original meeting. Otherwise, the Secretary is not required to give members notice of an adjournment or of the business to be conducted at an adjourned meeting.

PROCEDURE AT DELEGATE MEETING

104. Subject to these rules, at each general meeting:
 - (a) the Chairman, or if there is no Chairman, or if the Chairman is not present within 15 minutes after the time fixed for the meeting or is unwilling to act, the Deputy Chairman is to chair the meeting.
 - (b) if the Deputy Chairman is also absent, the members present must elect one of their number to chair the meeting
 - (c) the chairman must conduct the meeting in a proper and orderly way
 - (d) each question, matter or resolution must be decided by a majority of votes of the members present
 - (e) every member present is entitled to vote in accordance with the entitlements of the relevant class of membership as set out in rules 19 and 20. If the votes are equal, the chairman has a casting vote as well as a primary vote
 - (f) no member (or delegate of a member) is entitled to vote at any delegate meeting if:
 - (i) that member's annual membership fee is in arrears
 - (ii) the member (or delegate of a member) is under the age of 18 years
 - (g) voting may be by show of hands or a division of members, unless at least 20% of the members present demand a secret ballot
 - (h) if a secret ballot is held, the chairman must appoint two members to conduct the secret ballot in the way the chairman decides
 - (i) the result of the secret ballot as declared by the chairman is taken to be a resolution of the meeting at which the ballot was held
 - (j) a member may vote in person (or by its delegate) and on a show of hands every person present who is a member or a delegate of a member and entitled to vote will have one vote and in a secret ballot every member (or delegate of a member) present in person entitled to vote will have one vote
 - (k) any person who may be entitled to more than one vote under sections 19 and 20 (e.g. a person who is a member of the Executive Committee and a delegate of a club member) is only entitled to exercise one vote at any annual general meeting, special general meeting or general meeting of the association. If any dispute arises as to this entitlement, then the person will be

Constitution of the Warehouse Cricket Association Qld (Inc)

entitled to exercise a vote only under the highest ranked class of membership to which that person is entitled. Voting entitlements under rule 20 will take precedence, with other entitlements ranked according to their priority under rule 19 (i.e. class (a) highest ranking for this purpose).

MINUTES

105. The Secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of every Executive Committee meeting and delegate meeting are entered in a minute book, and ensure the minute book for each general meeting is open for inspection at all reasonable times by any financial member who previously applies to the Secretary for that inspection.
106. To ensure the accuracy of the minutes recorded under section 105:
 - (a) the minutes of each Executive Committee meeting must be signed by the Chairman of that meeting or the Chairman of the next succeeding Executive Committee meeting, verifying their accuracy
 - (b) the minutes of each delegate meeting must be signed by the chairman of that meeting or the chairman of the next succeeding delegate meeting, verifying their accuracy
 - (c) the minutes of each annual general meeting must be signed by the chairman of that meeting or the chairman of the next succeeding delegate meeting or annual general meeting, verifying their accuracy.

MEETINGS AND CLUB REPRESENTATION

107. Clubs, through their delegates, are entitled to vote at any annual general meeting, special general meeting or delegate meeting in accordance with rule 19.
108. Delegates must be bona fide members of the club which they represent, and no delegate may represent more than one club.
109. The instrument appointing a delegate must be in writing, under the hand of the respective club president or secretary. The instrument appointing a delegate is deemed to confer authority to demand or join in demanding a secret ballot.
110. The instrument appointing a delegate must be deposited with the Secretary prior to the start of any meeting or adjourned meeting at which the person named in the instrument proposes to vote.
111. A roll of attendance at all delegate meetings must be kept by the Secretary.

SELECTORS, MANAGERS, COACHES

112. The Secretary will call for nominations through club secretaries when these positions become available. An election or appointment may be made at any delegate meeting or Executive Committee meeting. Nominations will be made in writing and dealt with in accordance with these rules.

BY-LAWS

113. The Executive Committee may make, amend or repeal by-laws, not inconsistent with these rules, for the management of the WCAQ, and any by-law may be set aside by a delegate meeting of members.

ALTERATION OF RULES

114. Subject to the provisions of the Associations Incorporation Act 1981, these rules may be amended, repealed or added to by a special resolution carried by a three-quarters majority at a delegate meeting.
115. An amendment, repeal or addition is valid only if it is registered with the chief executive.

Constitution of the Warehouse Cricket Association Qld (Inc)

COMMON SEAL

116. The Executive Committee must ensure the association has a common seal. The common seal must be:
- (a) kept securely by the Executive Committee
 - (b) used only under authority of the Executive Committee.
117. Every instrument to which the seal is attached must be signed by a member of the Executive Committee and countersigned by the Secretary or by another member of the Executive Committee or by someone appointed by the Executive Committee.

FUNDS AND ACCOUNTS

118. The Treasurer will receive all amounts from the Secretary or other members of the Executive Committee who may receive amounts from time to time.
119. The funds of the WCAQ must be kept in an account in the name of the association in a financial institution decided by the Executive Committee.
120. Records and accounts must be kept in the English language showing full and accurate particulars of the financial affairs of the WCAQ.
121. All amounts must be deposited in the financial institution account as soon as practicable after receipt.
122. All accounts or advances must be paid by cheque signed by any two of the President, Chairman of the Executive Committee, Secretary or Treasurer, or any other member authorised for the purpose by the Executive Committee.
123. Cheques must be crossed 'not negotiable', except those in payment of wages, allowances or petty cash recoupments.
124. The Executive Committee will determine the amount of petty cash which will be kept on the imprest system.
125. All expenditure must be approved or ratified at an Executive Committee meeting, except in cases of emergency, where the Secretary may spend up to \$50 for the purposes of the association.
126. As soon as practicable after the end of each financial year, the Treasurer must ensure a statement is prepared and submitted to the Executive Committee, containing:
- (a) the income and expenditure for the financial year just ended
 - (b) the association's assets and liabilities at the close of the year
 - (c) the mortgages, charges and securities affecting the property of the association at the close of the year.
127. The auditor must examine the statement prepared under section 126, and present a report about it to the Secretary before the next annual general meeting following the financial year for which the audit was made.
128. The income and property of the WCAQ must be used solely in promoting the association's objects and exercising the association's powers.
129. The Executive Committee may from time to time levy contributions from club members for the purpose of defraying the necessary expenses of the association and for carrying out its objects.

Constitution of the Warehouse Cricket Association Qld (Inc)

DOCUMENTS

130. The Executive Committee must ensure the safe custody of books, documents, instruments of title and securities of the WCAQ.

FINANCIAL YEAR

131. The financial year of the WCAQ will close on the last day of June in each year.

DISTRIBUTION OF SURPLUS ASSETS TO ANOTHER ENTITY

132. Section 133 applies if the association is wound-up under part 10 of the Act and has surplus assets.

133. The surplus assets must not be distributed among individual association members. The surplus assets must be given to another entity that has similar objects to the association, and which has rules that prohibit the distribution of the entity's income and assets to its members. This may include club members of the association, if the club or clubs rules comply with this section. ('Surplus assets' has the meaning given by section 92(3) of the Act.

CERTIFICATION

I, Peter Pfeffer, being the Secretary of the Warehouse Cricket Association Qld (Inc) do hereby certify that the above rules were passed and approved unanimously at a Special General meeting held at Brisbane on the 26th September 2016.

Peter Pfeffer
SECRETARY

26/09/2016

SUMMARY OF AMENDMENTS

The rules of the Warehouse Cricket Association Qld (Inc), as approved on 25 November 1987, and as amended from time to time, are fully repealed and replaced by these rules.

Constitution of the Warehouse Cricket Association Qld (Inc)

SCHEDULE 1

Official symbol of the Warehouse Cricket Association Qld (Inc)



TYPE	ANNUAL COST
	\$
Life	Nil
Honorary	Nil
Office bearer	Nil
Club	50.00
Individual club member	Nil
Affiliate association	25.00
Associate club	25.00

SCHEDULE 2

Membership fees by category

Constitution of the Warehouse Cricket Association Qld (Inc)

Approved Changes passed at Special General Meeting – 26 September 2016.

Current Constitution	Proposed Change to Constitution
<p>51. At its first meeting after the annual general meeting, the Executive Committee will appoint the following positions:</p> <ul style="list-style-type: none"> (a) Deputy Chairman (b) Conducts Commissioner (c) Statistician (d) Assistant Treasurer (e) Convenors and members for all sub-committees required for the effective conduct of the business of the association. 	<p>51. At its first meeting after the annual general meeting, the Executive Committee will appoint the following positions:</p> <ul style="list-style-type: none"> (a) Conducts Commissioner (b) Statistician (c) Assistant Treasurer (d) Convenors and members for all sub-committees required for the effective conduct of the business of the association. <p style="text-align: center;"><u>(delete Deputy Chairman)</u></p>
<p>74. The Chairman of the Executive Committee will preside as chairman at every meeting of the Executive Committee. If there is no such Chairman, of if at any meeting the Chairman is not present within ten minutes after the time fixed for the meeting, the Deputy Chairman will chair the meeting.</p>	<p>74. The Chairman will preside as chairman at every meeting of the Executive Committee. If there is no such Chairman, of if at any meeting the Chairman is not present within ten minutes after the time fixed for the meeting, the Deputy Chairman will chair the meeting.</p>
<p>104. Subject to these rules, at each general meeting:</p> <ul style="list-style-type: none"> (a) the President, or if there is no President, or if the President is not present within 15 minutes after the time fixed for the meeting or is unwilling to act, the Chairman of the Executive Committee is to chair the meeting (b) if the Chairman of the Executive Committee is absent or unwilling to act, the members present must elect one of their number to chair the meeting 	<p>104 (a)</p> <ul style="list-style-type: none"> (a) the Chairman, or if there is no Chairman, or if the Chairman is not present within 15 minutes after the time fixed for the meeting or is unwilling to act, the Deputy Chairman is to chair the meeting. (b) if the Deputy Chairman is also absent, the members present must elect one of their number to chair the meeting
<p>122. All accounts or advances must be paid by cheque signed by any two of the President, Chairman of the Executive Committee, Secretary or Treasurer, or any other member authorised for the purpose by the Executive Committee.</p>	<p>122. All accounts or advances must be paid by cheque signed by any two of the Chairman, Deputy Chairman, Secretary or Treasurer, or any other member authorised for the purpose by the Executive Committee.</p>